# Planning Rubric for Lab Briefings

<table>
<thead>
<tr>
<th>suggested process / content</th>
<th>who</th>
<th>steps / main points</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Teamwork</strong></td>
<td>all</td>
<td></td>
</tr>
<tr>
<td>Know each others’ strengths and goals. Support each others’ growth and success</td>
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</tbody>
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## Schedule
- Planning? Delegating?
- Meeting? Practicing?

### Project Statement
At a high level, what were your tasks? How does this lab relate to the course as a whole?

### Lab Goals
What technical goals did you aim to accomplish?

### Technical Approach
What thinking guided your process? What issues arose? How did you deal with them?

### Results
What did you accomplish? What failed? How best can you show this?

### Lessons Learned
What would you do differently next time? How could we improve the lab?

### Slides
Meet minimal acceptable conditions? Necessary? Sufficient? Clear?

### Other

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jconnor@mit.edu

RSS S14